



Licence to Possess Preserved Specimens and/or Carry Out Taxidermy – Renewal

Application to renew a biodiversity conservation licence under the *Biodiversity Conservation Act 2016* to possess preserved specimens of protected animals (including skeletal material) and/or carry out taxidermy on protected animals on either a hobby or professional basis.

Complete either Part A or Part B.

Part A – Renewal of Licence

Licence number	
Licensee name	
ABN/ACN number	
Postal address	
Premises address	
Contact phone	
Email	

Payment details

Enter your payment details here if you are paying by credit card (a merchant fee of 0.4% will be charged to all credit card transactions). You may also pay by cheque or money order (made payable to Department of Planning, Industry and Environment). The fee is \$30.00.

Total amount to be debited	\$
Credit card	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa
Card number	
Expiry date	
CVV	(CVV is the number on the back of your credit/debit card next to the signature panel strip and the card's account number. Record the last 3 digits here)
Name on card	
Cardholder signature	

My report of all the native animals taxidermied or possessed by me is attached.

Licencee's signature		Date	
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Privacy statement

This application form contains information that identifies you and is defined as 'personal information' under the NSW *Privacy and Personal Information Act 1998* (PPIP Act). The Department of Planning, Industry and Environment collects and manages the personal information you provide in accordance with the PPIP Act. The Department will not use personal information except for purposes listed as exemptions in the PPIP Act. Information supplied on this form will be used by officers of the Department to assess your application. Information collected by the Department may be disclosed to third parties for the purposes of confirming information provided by you in this application, and for law enforcement purposes. Personal information collected by the Department will be stored securely and disposed according to the Records Management Policy.

Public register

As required by the *Biodiversity Conservation Act 2016*, a public register of wildlife licences will be published on the website. The public register will not include personal information of individuals (e.g. name, postal and email address, phone number and date of birth). Information about the location of plants and animals covered by licences will be restricted to postcode.

Note: It is an offence to provide false or misleading information in applications and documents in connection with matters under the *Biodiversity Conservation Act 2016*.

Part B – Renewal not required

I do not wish to renew the licence issued.

Name	
Licence number	

A copy of my final report, showing the fate of all specimens possessed, is included.

Licensee's signature		Date	
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Personal information collected by the Department of Planning, Industry and Environment in relation to this licence, including any matters relating to your compliance with this licence may be disclosed to third parties in accordance with the exemptions on disclosure under the *Privacy and Personal Information Act 1998*, for the purposes of confirming information provided by you and for law enforcement purposes.

Note: It is an offence to provide false or misleading information in applications and documents in connection with matters under the *Biodiversity Conservation Act 2016*.

Contact us

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